

**Auburn School Committee Meeting Agenda**  
5 West Street, Auburn, Massachusetts 01501

January 19, 2022 - 6:30 p.m.

Television: Charter Channel 194

YouTube: ACTVAUBURN

zoom: <https://auburn-k12-ma-us.zoom.us/j/85933688244>

**CALL TO ORDER:**

**CITIZENS' COMMENTS:**

**SPECIAL RECOGNITIONS:** As announced last Monday evening, the Auburn school community tragically lost 8th grade student Ray Litman due to a brief illness. Ray's services are tomorrow evening from 3-5 p.m. at Faith Baptist Church. At this time, I ask that we pause for a moment of silence in Ray's memory.

**MINUTES:**

**STUDENT REPRESENTATIVES REPORT:**

**SUPERINTENDENT'S REPORT:**

**UNFINISHED BUSINESS:**

**COVID Update**

**Information**

Dr. Handfield will provide an update on COVID cases and other pertinent details since our last meeting.

**Extension of Mask Mandate**

**Information**

The mask mandate in Massachusetts has been extended through February 28, 2022. The Commissioner will reevaluate at that time for spring.

**Draft Budget Sent Forward**

**Information**

Per the committee's recommendation the FY' 23 draft budget of \$28,870,214.33 was sent forward to Town Administration. We now wait to see what comes in from the town and state.

**Fee Schedule Review**

**Information**

As we do periodically, we review the fee schedules for the purposes of making sure they are appropriate for the time. Attached is a copy of the current fee schedule for your review.

**NEW BUSINESS:**

**Letter from The Director of Food Services****Action**

Provided in your packet is a letter from Janice King, the Director of Food Services. Mrs. King is requesting the start rate for casual cafeteria assistants increase from \$13.00 per hour to \$14.00 per hour to remain competitive in the labor market.

***Recommended Motion.....***to accept the start rate for casual cafeteria assistants increase from \$13.00 per hour to \$14.00 per hour.

**TEACHING AND LEARNING REPORT:****HSSEIP**

We have applied to once again offer the High School Senior Educational Internship Program through DESE and the MassHire Workforce Board. This program will allow us to select 10-15 high school seniors in good academic standing to work up to 12 hours per week for 10 weeks and be compensated through MassHire Workforce Board at minimum wage. Last year, we had 10 students who were assigned to each of our schools with a set schedule and who were supervised by both the principal and a participating classroom teacher. This support was a very positive addition to our schools and we look forward to offering this program again this school year.

**Tiered Focus Monitoring Visit**

On February 2nd, the Department of Elementary and Secondary Education Office of Public School Monitoring will be onsite conducting visits to our school buildings as part of our Tiered Focus Monitoring. On February 3rd and 4th, this same team will conduct a variety of virtual interviews with administrators and parents. This being done in addition to a recent submission of information related to special education and civil rights by Mrs. Reidy and Dr. Chamberland. The Office of Public School Monitoring (PSM) works with school districts and charter schools to promote positive student outcomes by engaging in Tiered Focused Monitoring (TFM). PSM monitors the implementation of special education and civil rights requirements to support improved and sustained outcomes for students in the Commonwealth. All school districts and charter schools participate in the public school monitoring process every three years.

**BUSINESS/FINANCIAL REPORT:****Year to Date Budget Report****Information**

Mrs. Wirzbicki has provided a year to date budget report dated January 14, 2022 for your review.

**Budget Transfers****Action**

Mrs. Wirzbicki has provided a listing of Budget Transfers dated January 14, 2022 between the same series for your information, along with a listing of Transfers between different series for which she is seeking your approval.

***Recommended Motion.....***to approve the list of Transfers dated January 14, 2022 as presented by the Business Manager.

**Adjournment**

***Roll Call Vote:***

## **Fee Schedule Summary**

### **January 2022**

#### **Preschool**

Full Day-4 year olds only \$ 5,500

Half Day-3 & 4 year olds \$ 2,500

*Updated for the 2020-2021 school year*

#### **Satellite**

Morning Program \$ 6.00/day

Afternoon Program \$ 12.00/day

If siblings attend, payment for additional children is half of the fee.

#### **Substitutes**

Instructional Assistants \$ 12.00/hour

ABA's \$ 12.30/hour

Teacher

- \$ 80/day
- \$ 85/day with teacher certification
- \$ 90/day retired teacher with certification
- \$ 85/day Long Term (1-29 days)
- \$ 150/day Long Term lasting 30-90 days
- BA Step 1 for 91 days or longer

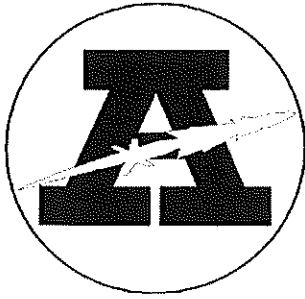
Updated 2016

#### **Busing**

\$ 100/year with a family cap of \$ 250/year

\$ 100 late fee

*Updated 2014*



AUBURN PUBLIC SCHOOLS  
OFFICE OF THE SUPERINTENDENT  
5 WEST STREET  
AUBURN, MA 01501  
508-832-7755 (phone)  
508-832-7757 (fax)

**Superintendent**  
Casey Handfield, Ed.D.  
[chandfield@auburn.k12.ma.us](mailto:chandfield@auburn.k12.ma.us)

**Assistant Superintendent**  
Elizabeth Chamberland, Ed.D.  
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**Business Manager**  
Cecelia Wirzbicki  
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**Director of Pupil Services**  
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**Director of Facilities & Maintenance**  
Joseph Fahey  
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**Director of Technology**  
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**Food Services Director**  
Janice King  
[jking@auburn.k12.ma.us](mailto:jking@auburn.k12.ma.us)

**Auburn High School**  
Daniel Delongchamp  
Principal  
Eileen Donahue  
Assistant Principal

**Auburn Middle School**  
Gregg Desto  
Principal  
Matt Carlson  
Assistant Principal

**Swanson Road Intermediate School**  
Susan Lopez, Ed.D.  
Principal  
Jessica Pitsillides  
Assistant Principal

**Bryn Mawr School**  
Marie Mahan  
Principal

**Pakachoag School**  
Jennifer Stanick  
Principal

**School Committee**  
George Scobie  
Chairperson

Jessie Harrington  
Vice Chairperson

**Members:**  
Gail Holloway  
Dorothy Kauffman  
Meghan McCrillis

January 5, 2022

Dr. Casey Handfield  
Superintendent  
Auburn Public Schools  
5 West Street  
Auburn, MA 01501

Dear Dr. Handfield,

As we continue to move forward with hiring staff for food services we want to remain competitive in the labor market. The current MA state rate for entry level positions will be \$14.25 per hour for the private sector which was effective January 1, 2022. We are seeking an increase in the start rate for our casual cafeteria assistants to increase from \$13.00 per hour to \$14.00 per hour.

If you have any questions, please let me know.

Thank you, very much,

Janice L. King  
Director of Food Services  
Auburn Public Schools  
Auburn, MA 01501

## PHYSICAL RESTRAINT OF STUDENTS

Maintaining an orderly, safe environment conducive to learning is an expectation of all staff members of the Auburn School District. Further, students of the District are protected by law from the unreasonable use of physical restraint. Such restraint shall be used only in emergency situations after other less-intrusive alternatives have failed or been deemed inappropriate, and with extreme caution.

When an emergency situation arises, and physical restraint is the only option deemed appropriate to prevent a student from injuring himself or herself, another student or school community member, a teacher or employee or agent of the school district may use such reasonable force needed to protect students, other persons or themselves from assault or imminent, serious, physical harm.

The definitions of forms of restraint shall be as defined in 603CMR 46.02.

The use of mechanical restraint, medical restraint and seclusion is prohibited.

Physical restraint, including prone restraint where permitted under 603 CMR 46.03, shall be considered an emergency procedure of last resort and shall be prohibited except when a student's behavior poses a threat of assault, or imminent, serious, physical harm to themselves and/or others and the student is not responsive to verbal directives or other lawful and less intrusive behavior interventions are deemed inappropriate.

The Superintendent will develop written procedures identifying:

- Appropriate responses to student behavior, that may require immediate intervention;
- Methods of preventing student violence, self-injurious behavior and suicide including crisis planning and de-escalation of potentially dangerous behaviors among groups of students or individuals;
- Descriptions and explanations of alternatives to physical restraint as well as the school's method of physical restraint for use in emergency situations;
- Descriptions of the school's training and procedures to comply with reporting requirements; including, but not limited to making reasonable efforts to orally notify a parent/guardian of the use of restraint within 24 hours of its imposition;
- Procedures for receiving and investigating complaints.
- Methods for engaging parents/guardians in discussions about restraint prevention and use of restraint solely as an emergency procedure;
- A statement prohibiting: medication restraint, mechanical restraint, prone restraint unless permitted by 603 CMR 46.03(1)(b), seclusion, and the use of physical restraint in a manner inconsistent with 603 CMR 46.00,
- A process for obtaining Principal approval for a time out exceeding 30 minutes.

Each building Principal will identify staff members to serve as a school-wide resource to assist in ensuring proper administration of physical restraint. These staff members will participate in an in-depth training program in the use of physical restraint.

In addition, each staff member will be trained regarding the school's physical restraint policy and accompanying procedures. The principal will arrange training to occur in the first month of each school year, or for staff hired after the beginning of the school year, within a month of their employment.

Physical restraint is prohibited as a means of punishment, or in response to destruction of property, disruption of school order, a student's refusal to comply with a school rule or staff directive, or verbal threats that do not constitute a threat of imminent, serious physical harm to students or others.

Physical restraint is prohibited when it is medically contraindicated for reasons including, but not limited to, asthma, seizures, a cardiac condition, obesity, bronchitis, communication-related disabilities, or risk of vomiting;

The use of "time out" procedures during which a staff member remains accessible to the student shall not be considered "seclusion restraint".

This policy and its accompanying procedures shall be reviewed and disseminated to staff annually and made available to parents/guardians of enrolled students. The Superintendent shall provide a copy of the Physical Restraint regulations to each Principal, who shall sign a form acknowledging receipt thereof.

SOURCE: MASC

ADOPTED: August 2015

LEGAL REF.: M.G.L. 71:37G; 603 CMR 46.00

Amended: September 2, 2015

**Reviewed, revised and updated:** February 26, 2020

JKAA

## PHYSICAL RESTRAINT OF STUDENTS

Maintaining an orderly, safe environment conducive to learning is an expectation of all staff members of the Auburn School District. Further, students of the district are protected by law from the unreasonable use of physical restraint.

Physical restraint shall be used only in emergency situations after other less-intrusive alternatives have failed or been deemed inappropriate, and with extreme caution. School personnel shall use physical restraint with two goals in mind:

1. To administer a physical restraint only when needed to protect a student and/or a member of the school community from immediate, serious, physical harm; and
2. To prevent or minimize any harm to the student.

The following definitions appear at 603CMR 46.02: (Code of Massachusetts Regulations)

**Mechanical restraint** shall mean the use of any physical device or equipment to restrict a student's freedom of movement. Mechanical restraint does not include devices implemented by trained school personnel, or utilized by a student that have been prescribed by an appropriate medical or related services professional, and are used for the specific and approved positioning or protective purposes for which such devices were designed. Examples of such devices include: adaptive devices or mechanical supports used to achieve proper body position, balance, or alignment to allow greater freedom of mobility than would be possible without the use of such devices or mechanical supports; vehicle safety restraints when used as intended during the transport of a student in a moving vehicle; restraints for medical immobilization; or orthopedically prescribed devices that permit a student to participate in activities without risk of harm.

**Medication restraint** shall mean the administration of medication for the purpose of temporarily controlling behavior. Medication prescribed by a licensed physician and authorized by the parent for administration in the school setting is not medication restraint.

**Physical escort** shall mean a temporary touching or holding, without the use of force, of the hand, wrist, arm, shoulder, or back for the purpose of inducing a student who is agitated to walk to a safe location.

**Physical restraint** shall mean direct physical contact that prevents or significantly restricts a student's freedom of movement. Physical restraint does not include: brief physical contact to promote student safety, providing physical guidance or prompting when teaching a skill, redirecting attention, providing comfort, or a physical escort.

**Prone restraint** shall mean a physical restraint in which a student is placed face down on the floor or another surface, and physical pressure is applied to the student's body to keep the student in the face-down position.



**Seclusion** shall mean the involuntary confinement of a student alone in a room or area from which the student is physically prevented from leaving. Seclusion does not include a time-out as defined in 603 CMR 46.02.

**Time-out** shall mean a behavioral support strategy developed pursuant to 603 CMR 46.04(1) in which a student temporarily separates from the learning activity or the classroom, either by choice or by direction from staff, for the purpose of calming. During time-out, a student must be continuously observed by a staff member. Staff shall be with the student or immediately available to the student at all times. The space used for time-out must be clean, safe, sanitary, and appropriate for the purpose of calming. Time-out shall cease as soon as the student has calmed.

The following requirements for use of restraint are from 603 CMR 46.03: Use of Restraint

(1) Prohibition.

1. (a) Mechanical restraint, medication restraint, and seclusion shall be prohibited in public education programs.
- (b) Prone restraint shall be prohibited in the Auburn Public Schools
1. (c) Physical restraint, including prone restraint where permitted, shall be considered an emergency procedure of last resort and shall be prohibited in public education programs except when a student's behavior poses a threat of assault, or imminent, serious, physical harm to self or others and the student is not responsive to verbal directives or other lawful and less intrusive behavior interventions, or such interventions are deemed to be inappropriate under the circumstances.
2. (d) All physical restraints, including prone restraint where permitted, shall be administered in compliance with 603 CMR 46.05.

(2) Physical restraint shall not be used:

1. (a) As a means of discipline or punishment;
2. (b) When the student cannot be safely restrained because it is medically contraindicated for reasons including, but not limited to, asthma, seizures, a cardiac condition, obesity, bronchitis, communication-related disabilities, or risk of vomiting;
3. (c) As a response to property destruction, disruption of school order, a student's refusal to comply with a public education program rule or staff directive, or verbal threats when those actions do not constitute a threat of assault, or imminent, serious, physical harm; or
4. (d) As a standard response for any individual student. No written individual behavior plan or individualized education program (IEP) may include use of physical restraint as a standard response to any behavior. Physical restraint is an emergency procedure of last resort.

(3) Limitations on use of restraint. Physical restraint in a public education program shall be limited to the use of such reasonable force as is necessary to protect a student or another member of the school community from assault or imminent, serious, physical harm.

(4) Referral to law enforcement or other state agencies. Nothing in 603 CMR 46.00 prohibits:

1. (a) The right of any individual to report to appropriate authorities a crime committed by a student or other individual;
2. (b) Law enforcement, judicial authorities or school security personnel from exercising their responsibilities, including the physical detainment of a student or other person alleged to have committed a crime or posing a security risk; or
3. (c) The exercise of an individual's responsibilities as a mandated reporter pursuant to M.G.L. c. 119, § 51A. 603 CMR 46.00 shall not be used to deter any individual from reporting neglect or abuse to the appropriate state agency.

The Superintendent will develop written procedures that align with the training policies outlined below.

#### 603 CMR 46.04: Policy and Procedures; Training

(1) Procedures. Public education programs shall develop and implement written restraint prevention and behavior support policy and procedures consistent with 603 CMR 46.00 regarding appropriate responses to student behavior that may require immediate intervention. Such policy and procedures shall be annually reviewed and provided to program staff and made available to parents of enrolled students. Such policy and procedures shall include, but not be limited to:

1. (a) Methods for preventing student violence, self-injurious behavior, and suicide, including individual crisis planning and de-escalation of potentially dangerous behavior occurring among groups of students or with an individual student;
2. (b) Methods for engaging parents in discussions about restraint prevention and the use of restraint solely as an emergency procedure;
3. (c) A description and explanation of the program's alternatives to physical restraint and method of physical restraint in emergency situations;
4. (d) A statement prohibiting: medication restraint, mechanical restraint, prone restraint unless permitted pursuant to 603 CMR 46.03(1)(b), seclusion, and the use of physical restraint in a manner inconsistent with 603 CMR 46.00;
5. (e) A description of the program's training requirements, reporting requirements, and follow-up procedures;
6. (f) A procedure for receiving and investigating complaints regarding restraint practices;
7. (g) A procedure for conducting periodic review of data and documentation on the use of physical restraints as described in 603 CMR 46.06(5) and (6);
8. (h) A procedure for implementing the reporting requirements as described in 603 CMR 46.06;

9. (i) A procedure for making reasonable efforts to orally notify a parent of the use of restraint on a student within 24 hours of the restraint, and for sending written notification to the parent within three school working days following the use of restraint to an email address provided by the parent for the purpose of communicating about the student, or by regular mail to the parent postmarked within three school working days of the restraint; and,
10. (j) If the program uses time-out as a behavioral support strategy, a procedure for the use of time-out that includes a process for obtaining principal approval of time-out for more than 30 minutes based on the individual student's continuing agitation.

(2) Required training for all staff. Each principal or director shall determine a time and method to provide all program staff with training regarding the program's restraint prevention and behavior support policy and requirements when restraint is used. Such training shall occur within the first month of each school year and, for employees hired after the school year begins, within a month of their employment. Training shall include information on the following:

1. (a) The role of the student, family, and staff in preventing restraint;
2. (b) The program's restraint prevention and behavior support policy and procedures, including use of time-out as a behavior support strategy distinct from seclusion;
3. (c) Interventions that may preclude the need for restraint, including de-escalation of problematic behaviors and other alternatives to restraint in emergency circumstances;
4. (d) When behavior presents an emergency that requires physical restraint, the types of permitted physical restraints and related safety considerations, including information regarding the increased risk of injury to a student when any restraint is used, in particular a restraint of extended duration;
5. (e) Administering physical restraint in accordance with medical or psychological limitations, known or suspected trauma history, and/or behavioral intervention plans applicable to an individual student; and
6. (f) Identification of program staff who have received in-depth training pursuant to 603 CMR 46.03(3) in the use of physical restraint.

(3) In-depth staff training in the use of physical restraint. At the beginning of each school year, the principal of each public education program or his or her designee shall identify program staff who are authorized to serve as a school-wide resource to assist in ensuring proper administration of physical restraint. Such staff shall participate in in-depth training in the use of physical restraint. The Department recommends that such training be competency-based and be at least sixteen (16) hours in length with at least one refresher training occurring annually thereafter.

(4) Content of in-depth training. In-depth training in the proper administration of physical restraint shall include, but not be limited to:

1. (a) Appropriate procedures for preventing the use of physical restraint, including the de-escalation of problematic behavior, relationship building and the use of alternatives to restraint;
2. (b) A description and identification of specific dangerous behaviors on the part of students that may lead to the use of physical restraint and methods for evaluating the risk of harm in individual situations in order to determine whether the use of restraint is warranted;
3. (c) The simulated experience of administering and receiving physical restraint, instruction regarding the effect(s) on the person restrained, including instruction on monitoring physical signs of distress and obtaining medical assistance;
4. (d) Instruction regarding documentation and reporting requirements and investigation of injuries and complaints;
5. (e) Demonstration by participants of proficiency in administering physical restraint; and,
6. (f) Instruction regarding the impact of physical restraint on the student and family, recognizing the act of restraint has impact, including but not limited to psychological, physiological, and social-emotional effects.

#### 46.05: Proper Administration of Physical Restraint

(1) Trained personnel. Only public education program personnel who have received training pursuant to 603 CMR 46.04(2) or 603 CMR 46.04(3) shall administer physical restraint on students. Whenever possible, the administration of a restraint shall be witnessed by at least one adult who does not participate in the restraint. The training requirements contained in 603 CMR 46.00 shall not preclude a teacher, employee or agent of a public education program from using reasonable force to protect students, other persons or themselves from assault or imminent, serious, physical harm.

(2) Use of force. A person administering a physical restraint shall use only the amount of force necessary to protect the student or others from physical injury or harm.

(3) Safest method. A person administering physical restraint shall use the safest method available and appropriate to the situation subject to the safety requirements set forth in 603 CMR 46.05(5). Floor restraints, including prone restraints otherwise permitted under 603 CMR 46.03(1)(b), shall be prohibited unless the staff members administering the restraint have received in-depth training according to the requirements of 603 CMR 46.04(3) and, in the judgment of the trained staff members, such method is required to provide safety for the student or others present.

(4) Duration of restraint. All physical restraint must be terminated as soon as the student is no longer an immediate danger to himself or others, or the student indicates that he or she cannot breathe, or if the student is observed to be in severe distress, such as having difficulty breathing, or sustained or prolonged crying or coughing.

(5) Safety requirements. Additional requirements for the use of physical restraint:

1. (a) No restraint shall be administered in such a way that the student is prevented from breathing or speaking. During the administration of a restraint, a staff member shall continuously monitor the physical status of the student, including skin temperature and color, and respiration.
2. (b) Restraint shall be administered in such a way so as to prevent or minimize physical harm. If, at any time during a physical restraint, the student expresses or demonstrates significant physical distress including, but not limited to, difficulty breathing, the student shall be released from the restraint immediately, and school staff shall take steps to seek medical assistance.
3. (c) If a student is restrained for a period longer than 20 minutes, program staff shall obtain the approval of the principal. The approval shall be based upon the student's continued agitation during the restraint justifying the need for continued restraint.
4. (d) Program staff shall review and consider any known medical or psychological limitations, known or suspected trauma history, and/or behavioral intervention plans regarding the use of physical restraint on an individual student.
5. (e) After the release of a student from a restraint, the public education program shall implement follow-up procedures. These procedures shall include reviewing the incident with the student to address the behavior that precipitated the restraint, reviewing the incident with the staff person(s) who administered the restraint to discuss whether proper restraint procedures were followed, and consideration of whether any follow-up is appropriate for students who witnessed the incident.

#### 46.06: Reporting Requirements

(1) Circumstances under which a physical restraint must be reported. Program staff shall report the use of any physical restraint as specified in 603 CMR 46.06(2).

(2) Informing the principal. The program staff member who administered the restraint shall verbally inform the principal of the restraint as soon as possible, and by written report no later than the next school working day. The written report shall be provided to the principal for review of the use of the restraint. If the principal has administered the restraint, the principal shall prepare the report and submit it to an individual or team designated by the superintendent or board of trustees for review. The principal shall maintain an on-going record of all reported instances of physical restraint, which shall be made available for review by the parent or the Department upon request.

(3) Informing parents. The principal shall make reasonable efforts to verbally inform the student's parent of the restraint within 24 hours of the event, and shall notify the parent by written report sent either within three school working days of the restraint to an email address provided by the parent for communications about the student, or by regular mail postmarked no later than three school working days of the restraint. If the program customarily provides a parent of a student with report cards and other necessary school-related information in a language other than English, the written restraint report shall be provided to the parent in that language. The principal shall provide the student and the parent an opportunity to comment orally and in writing on the use of the restraint and on information in the written report.

(4) Contents of report. The written report required by 603 CMR 46.06(2) and (3) shall include:

1. (a) The name of the student; the names and job titles of the staff who administered the restraint, and observers, if any; the date of the restraint; the time the restraint began and ended; and the name of the principal or designee who was verbally informed following the restraint; and, as applicable, the name of the principal or designee who approved continuation of the restraint beyond 20 minutes pursuant to 603 CMR 46.05(5)(c).
2. (b) A description of the activity in which the restrained student and other students and staff in the same room or vicinity were engaged immediately preceding the use of physical restraint; the behavior that prompted the restraint; the efforts made to prevent escalation of behavior, including the specific de-escalation strategies used; alternatives to restraint that were attempted; and the justification for initiating physical restraint.
3. (c) A description of the administration of the restraint including the holds used and reasons such holds were necessary; the student's behavior and reactions during the restraint; how the restraint ended; and documentation of injury to the student and/or staff, if any, during the restraint and any medical care provided.
4. (d) Information regarding any further action(s) that the school has taken or may take, including any consequences that may be imposed on the student.
5. (e) Information regarding opportunities for the student's parents to discuss with school officials the administration of the restraint, any consequences that may be imposed on the student, and any other related matter.

(5) Individual student review. The principal shall conduct a weekly review of restraint data to identify students who have been restrained multiple times during the week. If such students are identified, the principal shall convene one or more review teams as the principal deems appropriate to assess each student's progress and needs. The assessment shall include at least the following:

1. (a) review and discussion of the written reports submitted in accordance with 603 CMR 46.06 and any comments provided by the student and parent about such reports and the use of the restraints;
2. (b) an analysis of the circumstances leading up to each restraint, including factors such as time of day, day of the week, antecedent events, and individuals involved;
3. (c) consideration of factors that may have contributed to escalation of behaviors, consideration of alternatives to restraint, including de-escalation techniques and possible interventions, and such other strategies and decisions as appropriate, with the goal of reducing or eliminating the use of restraint in the future;
4. (d) agreement on a written plan of action by the program.

If the principal directly participated in the restraint, a duly qualified individual designated by the superintendent or board of trustees shall lead the review team's discussion. The principal shall ensure that a record of each individual student review is maintained and made available for review by the Department or the parent, upon request.

(6) Administrative review. The principal shall conduct a monthly review of school-wide restraint data. This review shall consider patterns of use of restraints by similarities in the time of day, day of the week, or individuals involved; the number and duration of physical restraints school-wide and for individual students; the duration of restraints; and the number and type of injuries, if any, resulting from the use of restraint. The principal shall determine whether it is necessary or appropriate to modify the school's restraint prevention and management policy, conduct additional staff training on restraint reduction/prevention strategies, such as training on positive behavioral interventions and supports, or take such other action as necessary or appropriate to reduce or eliminate restraints.

(7) Report all restraint-related injuries to the Department. When a physical restraint has resulted in an injury to a student or program staff member, the program shall send a copy of the written report required by 603 CMR 46.06(4) to the Department postmarked no later than three school working days of the administration of the restraint. The program shall also send the Department a copy of the record of physical restraints maintained by the principal pursuant to 603 CMR 46.06(2) for the 30-day period prior to the date of the reported restraint. The Department shall determine if additional action by the program is warranted and, if so, shall notify the program of any required actions within 30 calendar days of receipt of the required written report(s).

(8) Report all physical restraints to the Department. Every program shall collect and annually report data to the Department regarding the use of physical restraints. Such data shall be reported in a manner and form directed by the Department.

The above procedures and guidelines will be reviewed annually with school personnel and shared with students and parents. A copy of the regulations can be obtained from the Director of Special Education/Pupil Personnel Services, who can be reached at (508)832-7755.

A copy of the regulations of Department of Education may also be obtained at the following website:

<https://www.doe.mass.edu/lawsregs/603cmr46.html?section=02>

Adopted May 2015

Amended: September 2, 2015

Amended: January 2022

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
<b>1122011 PRINCIPAL - BM</b>							
1122011 511160 PRINCIPAL'S SALA	110,100	3,700	113,800	63,222.15	50,577.72	.00	100.0%
1122011 511184 SECRETARY'S SALA	40,200	1,263	41,462	21,227.98	20,087.39	146.83	99.6%
1122011 5344 POSTAGE, BRYN MAWR	500	104	604	551.82	.00	51.82	91.4%
1122011 5421 PRINCIPAL'S SUPPLI	1,500	0	1,500	1,244.23	.00	255.77	82.9%
1122011 5442 PRINTING SUPPLIES	4,800	1,066	5,866	4,649.05	.00	1,217.00	79.3%
1122011 5734 DUES, PRINCIPAL, B	1,375	110	1,485	1,485.00	.00	.00	100.0%
1122011 5737 PRINC. PROF DEVELO	1,500	0	1,500	448.00	.00	1,052.00	29.9%
<b>1123008 BYRN MAWR SPEC. EDUCATION</b>							
1123008 511170 SPED TEACHERS'	216,304	50,940	267,244	108,897.93	158,346.08	.00	100.0%
1123008 511172 BRYN MAWR SPED A	94,193	73,756	167,949	68,372.82	99,576.16	.00	100.0%
1123008 511179 SPED NSTRUCTIONA	120,268	21,509	141,777	56,637.86	84,508.00	631.20	99.6%
1123008 512070 SPED SUBSTITUTE	2,000	1,000	3,000	75.00	.00	2,925.00	2.5%
1123008 512079 SPED INSTR. ASSI	5,500	0	5,500	2,749.52	.00	2,750.48	50.0%
1123008 512080 LONG TERM SUBSTI	0	30,000	30,000	11,025.00	.00	18,975.00	36.8%
<b>1123051 TEACH - BM - ELEM ED</b>							
1123051 5100 ELL TUTOR	36,435	580	37,015	17,626.20	19,388.82	.00	100.0%
1123051 511170 TEACHERS' SALARI	994,827	-196,887	797,940	335,315.90	462,623.84	.00	100.0%
1123051 511172 MATH PARAPROFESS	21,888	418	22,306	10,621.90	11,684.09	.00	100.0%
1123051 511179 INSTRUCTIONAL AS	131,242	-9,378	121,864	50,386.37	70,315.23	1,162.20	99.0%
1123051 511180 SPECIALISTS BRYN	197,611	3,296	200,906	81,850.67	119,055.60	.04	100.0%
1123051 512070 TEA SALARIES/SUB	10,000	0	10,000	1,603.09	.00	8,396.91	16.0%
1123051 512079 INSTRUCTIONAL AS	1,500	5,000	6,500	4,459.59	.00	2,040.41	68.6%
1123051 512080 LONG TERM SUBSTI	0	59,450	59,450	23,785.61	29,482.72	6,181.85	89.6%
1123051 5126 TEACHER IN CHARGE	1,273	2,285	3,558	1,368.50	2,189.60	.00	100.0%
1123051 5127 AFTER SCHOOL PROGR	2,000	0	2,000	.00	.00	2,000.00	.0%
1123051 5128 TECHNOLOGY STIPEND	1,034	0	1,034	397.70	636.32	.00	100.0%
1123051 5129 OTHER STIPENDS BRY	8,789	5,545	14,334	5,031.75	8,527.00	775.44	94.6%
1123051 5425 MUSIC SUPPLIES	750	-300	450	.00	.00	450.00	.0%
1123051 5440 PHYSICAL EDUCATION	750	0	750	673.38	.00	76.62	89.8%
1123051 5510 SUPPLIES, CLASSRM,	12,100	0	12,100	8,310.27	649.23	3,140.50	74.0%
1123051 5514 504 SUPPLIES BRYN	250	0	250	160.64	.00	89.36	64.3%
1123051 5518 ART SUPPLIES BRYN	1,000	0	1,000	800.94	.00	199.06	80.1%
1123051 5521 AFTER SCHL PROGRAM	1,000	0	1,000	.00	.00	1,000.00	.0%
1123051 5710 MILEAGE REIMB. TEA	100	0	100	112.11	.00	-12.11	112.1%



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FOR 2022 99								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<b>1124051 TEXTBK - BM - ELEM ED</b>								
1124051 5513 TEXTBOOKS, BRYN MA	1,000	-336	664	664.44	.00	.00	100.0%	
<b>1125051 LIBRARY - BM</b>								
1125051 511178 MEDIA TECH	46,647	250	46,897	19,106.12	27,790.80	.04	100.0%	
1125051 5587 LIBRARY SUPPLIES,	1,000	46	1,046	927.11	118.63	.00	100.0%	
<b>1126051 AUDIO/VISUAL - BM</b>								
1126051 5515 SUPPLIES, AUDIOVIS	1,700	-56	1,644	1,428.39	.00	216.08	86.9%	
<b>1127054 GUIDANCE - BM</b>								
1127054 511176 GUIDANCE SALARIE	73,036	3,421	76,457	31,149.14	45,307.84	.00	100.0%	
1127054 5511 GUIDANCE SUPPLIES,	550	0	550	489.43	.00	60.57	89.0%	
<b>1132099 HEALTH SVCS - BM</b>								
1132099 511185 SALARY, NURSE, B	128,958	-49,002	79,956	32,681.71	46,129.76	1,145.00	98.6%	
<b>1141099 O&amp;P - BM</b>								
1141099 511192 SALARIES CUSTODI	101,393	3,900	105,293	58,496.10	46,796.88	.00	100.0%	
1141099 5211 LIGHTS/POWER BRYN	12,000	163	12,163	9,596.18	6,566.55	-4,000.00	132.9%	
1141099 5214 HEATING FUEL, BRYN	14,500	0	14,500	6,719.04	9,780.96	-2,000.00	113.8%	
1141099 5231 WATERM BRYN MAWR	5,500	0	5,500	2,639.26	2,860.74	.00	100.0%	
1141099 5232 SEWER USE CHARGE,	3,500	0	3,500	963.60	.00	2,536.40	27.5%	
1141099 5450 SUPPLIES CUSTODIAL	3,500	2,091	5,591	4,549.97	126.70	914.63	83.6%	
<b>1142099 MAINT OF PLANT - BM</b>								
1142099 5430 BLDG REPAIRS/IMPRO	18,500	2,547	21,047	16,939.17	5,119.19	-1,011.00	104.8%	
<b>1422011 PRINCIPAL - PAK</b>								
1422011 511160 PRINCIPAL'S SALA	110,225	3,675	113,900	63,277.80	50,622.24	.00	100.0%	

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FOR 2022 99								
ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1422011	511184 SECRETARY'S SALA	40,200	1,352	41,551	21,077.36	20,062.45	411.42	99.0%
1422011	5344 POSTAGE, PAKACHOAG	400	326	726	562.89	.00	162.89	77.6%
1422011	5421 PRINCIPAL'S SUPPLI	1,500	-199	1,301	521.80	.00	779.20	40.1%
1422011	5442 PRINTING SUPPLIES	4,700	-724	3,976	829.99	2,194.50	951.73	76.1%
1422011	5734 DUES, PRINCIPAL, P	1,375	199	1,574	1,574.00	.00	.00	100.0%
1422011	5737 PRINC. PROF DEVELO	1,500	398	1,898	209.00	.00	1,689.00	11.0%
<b>1423008 PAKACHOAG SPED</b>								
1423008	511170 SPED TEACHERS' S	93,294	1,349	94,643	39,061.24	55,581.60	.00	100.0%
1423008	511172 SPED ABA PAKACHO	120,584	40,414	160,998	66,486.97	94,561.28	-50.33	100.0%
1423008	511179 SPED INSTRUCTION	69,483	-1,366	68,117	26,684.83	40,800.87	631.61	99.1%
1423008	512070 SPED SUB TEACHER	2,000	1,000	3,000	170.33	.00	2,829.67	5.7%
1423008	512079 SPED INSTRUCT AS	3,000	0	3,000	39.00	.00	2,961.00	1.3%
<b>1423051 TEACH - PAK - ELEM ED</b>								
1423051	5100 ELL TUTOR	36,435	580	37,015	17,626.20	19,388.82	.00	100.0%
1423051	511170 TEACHERS' SALARI	880,271	3,813	884,084	361,256.67	522,827.49	.00	100.0%
1423051	511172 MATH PARAPROFESS	22,041	202	22,243	10,591.90	11,651.09	.00	100.0%
1423051	511179 INSTRUCTIONAL AS	125,373	-3,950	121,423	49,468.43	71,315.39	638.69	99.5%
1423051	511180 SPECIALISTS PAKA	200,079	828	200,906	81,850.78	119,055.60	-.01	100.0%
1423051	512070 TEA SALARIES, SU	10,000	0	10,000	1,526.93	.00	8,473.07	15.3%
1423051	512079 INSTRUCTIONAL AS	2,000	17,376	19,376	7,050.86	.00	12,325.62	36.4%
1423051	5126 TEACHER IN CHARGE	1,273	2,285	3,558	1,368.50	2,189.60	.00	100.0%
1423051	5127 AFTER SCHOOL PROGR	2,000	0	2,000	.00	.00	2,000.00	.0%
1423051	5128 TECHNOLOGY STIPEND	1,034	0	1,034	397.70	636.32	.00	100.0%
1423051	5129 OTHER STIPENDS PAK	12,059	3,000	15,059	5,438.17	7,428.87	2,191.96	85.4%
1423051	5425 MUSIC SUPPLIES	750	-100	650	212.53	.00	437.47	32.7%
1423051	5440 PHYSICAL EDUCATION	750	0	750	485.65	.00	264.35	64.8%
1423051	5510 SUPPLIES, CLASSRM,	11,084	0	11,084	6,744.17	.00	4,339.83	60.8%
1423051	5514 504 SUPPLIES PAKAC	250	0	250	72.40	.00	177.60	29.0%
1423051	5518 ART SUPPLIES PAKAC	1,000	0	1,000	593.75	.00	406.25	59.4%
1423051	5521 AFTER SCHL PROGRAM	1,000	0	1,000	.00	.00	1,000.00	.0%
1423051	5710 MILEGAE REIMB. TEA	100	0	100	39.39	.00	60.61	39.4%
<b>1424051 TEXTBK - PAK - ELEM ED</b>								
1424051	5513 TEXTBOOKS, PAKACHO	1,000	-536	464	464.29	.00	.00	100.0%
<b>1425051 LIBRARY - PAK</b>								
1425051	511178 MEDIA TECH	46,647	250	46,897	19,106.23	27,790.80	-.01	100.0%

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## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1425051 5587 LIBRARY SUPPLIES,	1,000	-500	500	.00	.00	500.00	.0%	
<b>1426051 AUDIO/VISUAL - PAK</b>								
1426051 5515 SUPPLIES, AUDIOVIS	1,700	-200	1,500	1,500.36	.00	.00	100.0%	
<b>1427054 GUIDANCE - PAK</b>								
1427054 511176 GUIDANCE SALARIE	83,607	3,907	87,514	35,653.86	51,860.16	.00	100.0%	
1427054 5511 GUIDANCE SUPPLIES,	500	0	500	147.49	36.89	315.62	36.9%	
<b>1432099 HEALTH SVCS - PAK</b>								
1432099 511185 SALARY, NURSE, P	57,058	46,435	103,493	46,960.10	56,640.39	-107.50	100.1%	
<b>1441099 O&amp;P - PAK</b>								
1441099 511192 SALARIES CUSTODI	101,393	3,900	105,293	58,495.95	46,796.88	.04	100.0%	
1441099 5211 LIGHTS/POWER PAKAC	24,000	0	24,000	14,737.94	9,262.06	.00	100.0%	
1441099 5214 HEATING FUEL, PAKA	18,000	3,000	21,000	3,176.99	17,823.01	.00	100.0%	
1441099 5231 WATER, PAKACHOAG	4,500	0	4,500	1,337.46	3,162.54	.00	100.0%	
1441099 5232 SEWER USE CHARGE,	2,500	0	2,500	746.45	.00	1,753.55	29.9%	
1441099 5450 SUPPLIES CUSTODIAL	5,500	0	5,500	2,548.23	123.32	2,828.45	48.6%	
<b>1442099 MAINT OF PLANT - PAK</b>								
1442099 5430 BLDG REPAIRS/IMPRO	25,500	0	25,500	6,794.89	7,966.85	10,738.26	57.9%	
<b>1522011 PRINCIPAL - MS</b>								
1522011 511160 PRINCIPALS' SALA	232,225	6,412	238,637	132,576.15	106,060.92	.00	100.0%	
1522011 511184 SECRETARIES' SAL	79,045	468	79,513	39,990.05	39,522.45	.00	100.0%	
1522011 5344 POSTAGE, MIDDLE SC	3,000	0	3,000	1,000.00	.00	2,000.00	33.3%	
1522011 5421 PRINCIPALS' SUPPLI	500	0	500	.00	4.50	495.50	.9%	
1522011 5422 PRINTING SUPPLIES	15,000	0	15,000	2,196.21	1,341.50	11,462.29	23.6%	
1522011 5734 DUES, PRINCIPALS,	1,100	0	1,100	1,100.00	.00	.00	100.0%	
1522011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%	
<b>1523008 MIDDLE SCHOOL SPED</b>								
1523008 511170 SPED TEACHERS'	491,276	83,123	574,399	234,014.33	340,384.48	.00	100.0%	

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FOR 2022 99								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1523008 511172 SPED ABA MIDDLE	64,424	172,447	236,871	96,905.24	139,966.08	.00	100.0%	
1523008 511179 SPED INSTRUCTION	175,067	-57,576	117,491	48,151.35	68,896.75	442.43	99.6%	
1523008 512070 SPED SUB TEACHER	5,000	0	5,000	1,690.00	.00	3,310.00	33.8%	
1523008 512079 SPED INSTR ASSIS	6,500	0	6,500	1,077.31	.00	5,422.69	16.6%	
<b>1523052 TEACH - MS - MS ED</b>								
1523052 5100 ELL TUTOR	37,050	591	37,641	17,924.30	19,716.73	.00	100.0%	
1523052 511170 TEACHERS' SALARI	2,622,399	-19,805	2,602,594	1,050,488.82	1,502,105.44	50,000.00	98.1%	
1523052 511172 MATH PARAPROFESS	0	9,191	9,191	9,190.75	.00	.00	100.0%	
1523052 511180 SPECIALISTS MIDD	542,213	16,578	558,791	227,655.45	331,135.20	.00	100.0%	
1523052 512070 TEA SALARIES SUB	33,000	0	33,000	6,393.54	.00	26,606.46	19.4%	
1523052 512080 LONG TERM SUBSTI	0	29,357	29,357	23,382.50	6,774.75	-800.00	102.7%	
1523052 5127 AFTER SCHOOL PROGR	1,500	0	1,500	.00	.00	1,500.00	.0%	
1523052 5128 TECHNOLOGY STIPEND	3,050	0	3,050	1,173.00	1,876.80	.20	100.0%	
1523052 5129 OTHER STIPENDS MID	12,416	2,639	15,055	7,357.51	6,597.46	1,100.01	92.7%	
1523052 5317 COMMENCEMENT MIDDLE	2,000	0	2,000	.00	.00	2,000.00	.0%	
1523052 5425 MUSIC SUPPLIES	6,153	0	6,153	2,818.07	2,171.06	1,163.87	81.1%	
1523052 5440 PHYSICAL EDUCATION	1,819	-500	1,319	147.62	.00	1,171.38	11.2%	
1523052 5510 SUPPLIES, CLASSRM,	15,062	0	15,062	3,705.79	3,372.51	7,983.70	47.0%	
1523052 5514 504 SUPPLIES MIDDLE	500	0	500	.00	.00	500.00	.0%	
1523052 5521 AFTER SCHL PROGRAM	500	0	500	.00	.00	500.00	.0%	
1523052 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%	
<b>1525052 LIBRARY - MS</b>								
1525052 5587 LIBRARY SUPPLIES,	2,600	-144	2,456	.00	.00	2,456.22	.0%	
<b>1526052 AUDIO/VISUAL - MS</b>								
1526052 5515 SUPPLIES, AUDIOVIS	1,177	0	1,177	617.55	.00	559.45	52.5%	
<b>1527054 GUIDANCE - MS</b>								
1527054 511176 GUIDANCE SALARIE	279,882	5,872	285,754	119,114.67	166,744.80	-105.00	100.0%	
1527054 5511 GUIDANCE SUPPLIES	766	0	766	94.89	88.50	582.61	23.9%	
<b>1532099 HEALTH SVCS - MS</b>								
1532099 511185 SALARY, NURSE, M	84,733	45,355	130,088	54,030.86	75,372.16	685.00	99.5%	

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FOR 2022 99

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
<b>1535012 MIDDLE SCHOOL ATHLETICS</b>							
1535012 511188 MIDDLE SCHOOL CO	17,500	0	17,500	10,500.00	.00	7,000.00	60.0%
<b>1535052 STUDENT BODY - MS - MS ED</b>							
1535052 5300 MIDDLE SCHOOL OFFI	4,000	0	4,000	1,104.00	.00	2,896.00	27.6%
1535052 551086 AWARDS, OTHER, M	1,340	0	1,340	.00	.00	1,340.00	.0%
1535052 5518 ART SUPPLIES MIDDLE	3,032	0	3,032	.00	2,149.12	882.88	70.9%
<b>1541099 O&amp;P - MS</b>							
1541099 511192 SALARIES CUSTODI	253,483	-19,747	233,736	129,565.48	104,170.26	.02	100.0%
1541099 5211 LIGHTS/POWER MIDDLE	35,000	0	35,000	24,628.50	25,371.50	-15,000.00	142.9%
1541099 5214 HEATING FUEL, MIDDLE	43,000	7,000	50,000	18,428.23	31,571.77	.00	100.0%
1541099 5231 WATER, MIDDLE SCHOOL	6,000	0	6,000	3,839.69	2,160.31	.00	100.0%
1541099 5232 SEWER USE CHARGE,	3,500	0	3,500	1,560.56	.00	1,939.44	44.6%
1541099 5450 SUPPLIES CUSTODIAL	7,500	3,098	10,598	8,758.96	2,248.18	-409.06	103.9%
<b>1542099 MAINT OF PLANT - MS</b>							
1542099 5430 BLDG REPAIRS/IMPRO	55,000	0	55,000	7,680.59	10,762.91	36,556.50	33.5%
<b>1622011 PRINCIPAL - HS</b>							
1622011 511160 PRINCIPALS' SALA	246,975	6,805	253,780	140,988.90	112,791.12	.00	100.0%
1622011 511184 SECRETARIES' SAL	97,601	17,943	115,544	57,433.84	58,110.19	.00	100.0%
1622011 5344 POSTAGE, HIGH SCHOOL	2,000	0	2,000	1,500.00	.00	500.00	75.0%
1622011 5421 PRINCIPALS SUPPLIE	994	0	994	.00	.00	994.00	.0%
1622011 5422 PRINTING SUPPLIES	15,403	-5,000	10,403	772.32	.00	9,630.68	7.4%
1622011 5734 DUES, PRINCIPALS,	6,723	0	6,723	5,549.00	375.00	799.00	88.1%
1622011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%
<b>1623008 HIGH SCHOOL SPED</b>							
1623008 511170 SPED TEACHERS'	378,902	13,854	392,756	161,152.19	231,604.00	.00	100.0%
1623008 511172 SPED ABA HIGH SC	133,124	-9,631	123,492	46,227.80	77,264.48	.00	100.0%

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FOR 2022 99								
ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1623008 511179	SPED INSTRUCT AS	116,118	47,552	163,670	69,907.83	94,065.67	-303.80	100.2%
1623008 512070	SPED SUB TEACHER	3,000	0	3,000	.00	.00	3,000.00	.0%
1623008 512079	SPED INSTRUCT AS	6,000	0	6,000	258.30	.00	5,741.70	4.3%
<b>1623053 TEACH - HS - OTHER</b>								
1623053 511170	TEACHERS' SALARI	3,905,708	164,209	4,069,917	1,658,269.02	2,356,221.28	55,427.06	98.6%
1623053 511175	IN HOUSE SUSPENS	47,035	940	47,975	26,652.75	21,322.20	.00	100.0%
1623053 511180	SPECIALISTS HIGH	493,289	-109,347	383,942	156,420.77	227,521.12	.00	100.0%
1623053 512070	TEA SALARIES SUB	34,000	0	34,000	16,923.75	.00	17,076.25	49.8%
1623053 512072	SUBS-SAT.MORNING	2,000	0	2,000	900.00	.00	1,100.00	45.0%
1623053 512076	SUPPLEMENTAL INS	6,500	0	6,500	105.00	.00	6,395.00	1.6%
1623053 512080	LONG TERM SUBSTI	0	68,127	68,127	22,594.37	29,482.72	16,050.00	76.4%
1623053 5128	TECHNOLOGY STIPEND	2,068	0	2,068	795.40	1,272.64	.00	100.0%
1623053 5129	OTHER STIPENDS HIG	15,434	3,534	18,968	11,052.66	7,154.84	760.21	96.0%
1623053 5317	COMMENCEMENT HIGH	15,975	0	15,975	.00	.00	15,975.00	.0%
1623053 5425	MUSIC SUPPLIES	3,617	0	3,617	1,934.98	543.79	1,138.23	68.5%
1623053 5440	PHYSICAL EDUCATION	5,197	0	5,197	3,853.50	1,046.74	296.76	94.3%
1623053 5510	SUPPLIES, CLASSRM,	18,095	5,000	23,095	16,929.86	1,106.59	5,058.55	78.1%
1623053 5514	504 SUPPLIES HIGH	250	0	250	.00	.00	250.00	.0%
1623053 5518	ART SUPPLIES HIGH	4,595	0	4,595	2,577.05	1,642.83	375.12	91.8%
1623053 5710	MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
<b>1625053 LIBRARY - HS</b>								
1625053 511178	MEDIA SPECIALIST	93,294	500	93,794	38,212.35	55,581.60	.00	100.0%
1625053 5587	LIBRARY SUPPLIES,	8,050	-750	7,300	5,986.26	.00	1,313.74	82.0%
<b>1626053 AUDIO/VISUAL - HS</b>								
1626053 5515	SUPPLIES, AUDIOVIS	1,317	-66	1,251	1,250.84	.00	.00	100.0%
<b>1627054 GUIDANCE - HS</b>								
1627054 511176	GUIDANCE SALARIE	420,074	7,558	427,633	176,368.79	243,102.53	8,161.39	98.1%
1627054 511184	SECRETARY'S SALA	39,603	1,527	41,130	21,327.96	19,801.54	.00	100.0%
1627054 5511	GUIDANCE SUPPLIES,	10,450	0	10,450	664.68	.00	9,785.32	6.4%
<b>1632099 HEALTH SVCS - HS</b>								
1632099 511185	SALARY, NURSE, H	82,230	6,236	88,466	37,554.58	50,508.48	402.50	99.5%

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
01 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
<b>1635012 STUDENT BODY - HS - ATHLETICS</b>							
1635012 511187 ATHLETIC TRAINOR	38,438	1,153	39,591	19,795.27	19,795.27	.00	100.0%
1635012 511188 SALARIES, COACHE	181,524	0	181,524	67,663.00	.00	113,861.00	37.3%
1635012 511193 TICKET TAKERS	3,500	0	3,500	1,350.00	.00	2,150.00	38.6%
1635012 5300 HIGH SCHOOL OFFICI	7,500	0	7,500	7,500.00	.00	.00	100.0%
1635012 533006 ATHLETICS TRANSP	61,500	0	61,500	12,204.96	49,295.04	.00	100.0%
1635012 5336 ATHLETIC TRANSPORT	5,500	0	5,500	.00	5,500.00	.00	100.0%
1635012 535007 GAME MGNT, ICE T	28,000	0	28,000	.00	28,000.00	.00	100.0%
1635012 535019 ATHLETICS/RECOND	15,000	0	15,000	7,184.45	7,815.55	.00	100.0%
1635012 551016 TEAM EQUIPMENT,	3,000	0	3,000	2,935.82	.00	64.18	97.9%
1635012 551017 ATH SUPP, TRAINI	5,500	0	5,500	.00	3,308.58	2,191.42	60.2%
1635012 551018 ATHLETIC AWARDS	8,500	0	8,500	1,540.00	.00	6,960.00	18.1%
1635012 5734 DISTRICT ATHLETIC	5,000	0	5,000	5,000.00	.00	.00	100.0%
1635012 5737 PROF DEVELOPMENT,	2,000	0	2,000	.00	.00	2,000.00	.0%
1635012 574006 ATHLETICS INSURA	10,500	0	10,500	9,876.00	.00	624.00	94.1%
1635012 5856 MIDDLE SCHOOL ATH	3,000	0	3,000	.00	.00	3,000.00	.0%
<b>1635013 STUDENT BODY - HS - FN ARTS</b>							
1635013 551091 BAND UNIFORMS	4,000	0	4,000	2,852.40	642.54	505.06	87.4%
1635013 551092 BAND EQUIPMENT	6,500	0	6,500	3,741.82	500.00	2,258.18	65.3%
1635013 5518 WOOD TECH SUPPLIES	5,600	0	5,600	2,386.34	.00	3,213.66	42.6%
<b>1635053 STUDENT BODY - HS - CURRIC</b>							
1635053 551086 AWARDS, OTHER, H	2,920	0	2,920	.00	.00	2,920.00	.0%
1635053 5517 GRAPHIC SUPPLIES H	9,086	0	9,086	1,504.00	115.96	7,466.04	17.8%
1635053 5526 CURRICULUM COMPETI	13,660	0	13,660	1,106.00	2,295.94	10,258.06	24.9%
<b>1641099 O&amp;P - HS</b>							
1641099 511192 SALARIES CUSTODI	350,011	39,279	389,290	215,984.83	173,305.50	-.03	100.0%
1641099 5211 LIGHTS/POWER HIGH	97,750	0	97,750	85,343.43	61,381.92	-48,975.35	150.1%
1641099 5214 HEATING FUEL, HIGH	52,000	4,884	56,884	19,955.52	42,044.48	-5,116.18	109.0%
1641099 5231 WATER, HIGH SCHOOL	14,000	0	14,000	6,448.52	7,551.48	.00	100.0%
1641099 5232 SEWER USE CHARGE,	8,000	0	8,000	1,224.16	.00	6,775.84	15.3%
1641099 5450 SUPPLIES CUSTODIAL	16,500	2,704	19,204	18,499.04	2,298.31	-1,593.00	108.3%
<b>1642099 MAINT OF PLANT - HS</b>							
1642099 5430 BLDG REPAIRS/IMPRO	70,000	-730	69,270	27,769.50	8,027.65	33,472.62	51.7%

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
01 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED	
<b>1711099 SCHOOL COMMITTEE</b>								
1711099 5301 LEGAL NOTICES	1,000	0	1,000	.00	.00	1,000.00	.0%	
1711099 5304 CENSUS	750	0	750	.00	.00	750.00	.0%	
1711099 5306 LEGAL SERVICES	20,000	0	20,000	147.00	.00	19,853.00	.7%	
1711099 5732 SCHOOL COMMITTEE D	12,500	3,930	16,430	14,465.00	.00	1,965.00	88.0%	
<b>1712099 SUPERINTENDENT'S OFFICE</b>								
1712099 511151 SUPERINTENDENT'S	162,200	9,732	171,932	95,517.75	76,414.20	.00	100.0%	
1712099 511181 SECY TO SUPT.& S	67,980	3,744	71,724	45,018.47	26,000.04	705.78	99.0%	
1712099 5344 SUPERINTENDENT'S P	5,500	0	5,500	4,325.39	.00	1,174.61	78.6%	
1712099 5421 SUPERINTENDENT'S S	5,500	0	5,500	2,935.46	938.98	1,625.56	70.4%	
1712099 5732 SUPERINTENDENT'S D	2,000	3,006	5,006	3,653.00	.00	1,353.00	73.0%	
1712099 5733 SUPERINTENDENT'S P	350	0	350	125.11	.00	224.89	35.7%	
1712099 5737 SUPERINTENDENT PRO	1,500	6,000	7,500	4,884.54	.00	2,615.46	65.1%	
<b>1714099 ADMINISTRATION SUPPORT</b>								
1714099 511154 BUSINESS ADMININ	118,193	3,545	121,738	67,632.15	54,105.72	.00	100.0%	
1714099 511182 PAYROLL BUSINESS	59,895	3,105	63,000	43,193.61	24,222.24	-4,415.94	107.0%	
1714099 511183 AP BUSINESS ASSI	59,895	3,105	63,000	34,999.95	27,999.96	.00	100.0%	
1714099 5127 DISTRICTWIDE SITE	22,000	0	22,000	1,125.00	.00	20,875.00	5.1%	
1714099 5129 OTHER STIPENDS	27,514	0	27,514	8,393.15	7,022.24	12,098.61	56.0%	
1714099 5304 ANNUAL AUDIT	4,000	0	4,000	.00	.00	4,000.00	.0%	
1714099 5421 OFFICE SUPPLIES	250	0	250	30.73	157.80	61.47	75.4%	
1714099 5424 COMPUTER SUPPLIES	100	0	100	.00	.00	100.00	.0%	
1714099 5710 BUSINESS ADMINISTR	100	0	100	.00	.00	100.00	.0%	
1714099 5732 BUSINESS ADMINISTR	850	0	850	850.00	.00	.00	100.0%	
1714099 5786 BUS MGR. PROF.DEVE	1,500	0	1,500	735.00	.00	765.00	49.0%	
<b>1714510 ADMINISTRATIVE TECHNOLOGY</b>								
1714510 511191 TECH SUPPORT/MAI	164,731	11,850	176,581	98,100.60	78,480.48	.00	100.0%	
1714510 5711 NETWORK TECH TRAVE	664	0	664	.00	.00	664.00	.0%	
<b>1721008 SUPERVISORY - SPECIAL ED</b>								
1721008 511152 DIR. OF PUPIL SE	120,815	3,322	124,137	68,965.05	55,172.04	.00	100.0%	



# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1721008	511184 SECRETARIES' SAL	52,215	2,285	54,500	30,277.80	24,222.24	.00	100.0%
1721008	512078 CLINICAL SERVICE	120,194	-3,253	116,941	46,679.16	67,896.96	2,364.41	98.0%
1721008	5129 BEYOND SCHOOL DAY	10,000	0	10,000	2,197.72	.00	7,802.28	22.0%
<b>1721009 SUPERVISORY - CURRICULUM</b>								
1721009	511153 ASST. SUPERINTEN	133,000	11,200	144,200	80,111.10	64,088.88	.00	100.0%
1721009	511172 MATH COACH	41,563	-41,563	0	.00	.00	.00	.0%
1721009	511184 SECRETARY TO ASS	16,800	16,744	33,544	21,670.92	7,458.90	4,414.24	86.8%
1721009	5323 ELE TRANSLATORS	20,000	0	20,000	3,311.29	7,188.71	9,500.00	52.5%
1721009	5421 ASST. SUPERINTENDE	1,500	0	1,500	367.91	.00	1,132.09	24.5%
1721009	5510 ELL TEACHING SUPPL	7,500	0	7,500	.00	.00	7,500.00	.0%
1721009	5520 ELL TESTING SUPPLI	800	0	800	199.00	.00	601.00	24.9%
1721009	5713 ELL STAFF TRAVEL	100	0	100	.00	.00	100.00	.0%
1721009	5732 ASST. SUPERINTENDE	1,000	50	1,050	1,025.00	.00	25.00	97.6%
1721009	5733 ASST. SUPER. PUBLI	500	-50	450	.00	.00	450.00	.0%
1721009	5738 ASST. SUPER PROF D	1,500	0	1,500	.00	215.00	1,285.00	14.3%
<b>1721010 SUPERVISORY - TECHNOLOGY</b>								
1721010	511155 DIRECTOR OF TECH	104,005	2,995	107,000	59,444.40	47,555.52	.00	100.0%
1721010	511157 DISTRICT DATA CO	61,650	1,183	62,833	34,907.25	27,925.80	.00	100.0%
1721010	5734 DIRECTOR OF TECH D	900	0	900	440.00	.00	460.00	48.9%
1721010	5738 DIR.TECH PROF DEV	1,500	0	1,500	.00	.00	1,500.00	.0%
<b>1721012 SUPERVISORY - ATHLETICS</b>								
1721012	5344 ATHLETIC DIRECTOR'	300	0	300	.00	.00	300.00	.0%
1721012	5421 ATHLETIC DIRECTOR'	460	0	460	.00	.00	460.00	.0%
1721012	5732 ATHLETIC DIRECTOR'	300	0	300	110.00	.00	190.00	36.7%
<b>1721013 SUPERVISORY - FINE ARTS</b>								
1721013	5421 FINE ARTS DIRECTOR	565	0	565	319.40	.00	245.60	56.5%
1721013	5710 FINE ARTS DIRETOR'	525	-13	512	.00	.00	512.00	.0%
1721013	5732 FINE ARTS DIRECTOR	135	13	148	148.00	.00	.00	100.0%
<b>1721099 SUPERVISORY - CENTRAL ADM</b>								
1721099	511165 ATHLETIC DIRECTO	47,035	940	47,975	26,652.75	21,322.20	.00	100.0%

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1721099	511184 ATHLETIC DIR SEC	43,338	0	43,338	22,777.25	23,474.75	-2,914.00	106.7%
1721099	5300 HOMEBOUND CONTRACT	0	5,000	5,000	1,315.00	.00	3,685.00	26.3%
<b>1723008 SPECIAL EDUCATION TEACHERS</b>								
1723008	511158 TEAM CHAIRPERSON	247,644	80,192	327,836	133,810.90	194,025.44	.00	100.0%
1723008	511170 TEACHERS SALARIE	164,262	-70,468	93,794	38,212.35	55,581.60	.00	100.0%
1723008	511172 SPED ABA	40,356	7,183	47,539	22,631.53	24,907.36	.00	100.0%
1723008	511179 INSTRUCTIONAL AS	32,880	103	32,983	13,437.38	19,545.28	.00	100.0%
1723008	511180 SPECIALISTS	280,331	92,640	372,971	136,774.76	173,837.60	62,359.10	83.3%
1723008	512074 SPED HOMEBOUND	0	1,500	1,500	382.50	.00	1,117.50	25.5%
1723008	5129 OTHER STIPENDS	10,332	0	10,332	.00	.00	10,332.00	.0%
1723008	5300 CONTRACTED SERVICE	10,000	0	10,000	.00	.00	10,000.00	.0%
<b>1723010 TEACH - TECH - OTHER</b>								
1723010	5263 COMPUTER TECH MAIN	57,262	839	58,102	58,472.80	1,500.00	-1,871.12	103.2%
1723010	5312 D/W COMPUTER SOFTW	125,320	0	125,320	125,320.00	.00	.00	100.0%
1723010	5313 COMPUTER TECH HARD	0	2,601	2,601	.00	2,601.00	.00	100.0%
1723010	5510 DISTRICT WIDE TECH	2,500	-839	1,661	.00	.00	1,660.52	.0%
<b>1723013 TEACH - SW - FINE ARTS</b>								
1723013	5510 SUPPLIES, CLASSRM,	0	9,533	9,533	4,766.50	.00	4,766.50	50.0%
<b>1723099 TEACH - SW - OTHER</b>								
1723099	511170 PRESCHOOL TEACHE	250,027	3,717	253,744	95,080.84	158,663.04	.31	100.0%
1723099	511172 PRESCHOOL SPED A	241,887	17,477	259,364	108,870.55	167,426.99	-16,933.59	106.5%
1723099	511179 PRESCHOOL INSTRU	43,811	0	43,811	17,849.04	25,962.24	.00	100.0%
1723099	511185 PRESCHOOL NURSE	22,947	2,800	25,746	13,113.97	12,389.55	242.88	99.1%
1723099	5119 SALARIES' RESERVE/P	560,697	-542,936	17,761	.00	.00	17,760.78	.0%
1723099	512070 PRESCHOOL SUBSTI	0	2,000	2,000	706.28	.00	1,293.72	35.3%
1723099	512079 PRESCHOOL SUBS I	0	3,172	3,172	1,693.20	.00	1,479.00	53.4%
1723099	5129 PRESCHOOL STIPENDS	0	4,075	4,075	.00	1,850.00	2,225.00	45.4%
1723099	517007 TEACHERS' SAL.AC	25,500	0	25,500	16,712.02	.00	8,787.98	65.5%
<b>1723509 TEACH - CURR - OTHER</b>								
1723509	512071 SUBSTITUTES-SYST	6,000	0	6,000	495.00	.00	5,505.00	8.3%

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1723509 5510 SYSTEM WIDE CLASSR	8,000	0	8,000	4,943.78	255.32	2,800.90	65.0%	
1723509 5712 SYSTEM-WIDE ADMIN	5,000	0	5,000	1,403.15	1,066.68	2,530.17	49.4%	
1723509 5731 SYSTEM-WIDE PROFFE	8,000	10,778	18,778	16,205.44	1,663.00	909.41	95.2%	
1723509 5732 COURSE REIMB.SYSTE	12,000	0	12,000	.00	.00	12,000.00	.0%	
<b>1724099 SYSTEMWIDE TEXTBOOKS</b>								
1724099 5513 TEXTBOOKS--SYSTEM-W	20,000	0	20,000	6,065.79	.00	13,934.21	30.3%	
<b>1728008 PSYCHOLOGICAL SERVICES</b>								
1728008 511159 BCBA	139,785	5,357	145,142	59,211.93	85,930.12	.03	100.0%	
1728008 511169 SOCIAL WORKERS	155,836	4,799	160,635	65,443.95	95,191.20	.00	100.0%	
1728008 511177 SCHOOL PSYCHOLOG	178,327	2,981	181,308	73,866.21	107,441.76	.00	100.0%	
<b>1732099 HEALTH SVCS - SW</b>								
1732099 512085 SALARY, NURSE, S	10,000	3,000	13,000	13,525.00	.00	-525.00	104.0%	
1732099 5307 PHYSICIAN'S STIPEN	5,000	0	5,000	1,500.00	.00	3,500.00	30.0%	
1732099 5329 HEALTH CONTRACTED	1,000	0	1,000	607.50	.00	392.50	60.8%	
1732099 5501 HEALTH SERVICE, SU	5,000	0	5,000	2,674.77	.00	2,325.23	53.5%	
1732099 5710 NURSES'S MILEAGE R	100	0	100	.00	.00	100.00	.0%	
1732099 5731 NURSES' CONFERENCE	500	0	500	.00	.00	500.00	.0%	
<b>1733008 PUPIL TRANS - SW</b>								
1733008 5330 TRANSPORTATION OF	276,881	0	276,881	153,665.60	123,215.20	.00	100.0%	
1733008 5333 OUT DISTRICT SPED	101,402	0	101,402	57,900.00	64,000.00	-20,497.70	120.2%	
<b>1733099 PUPIL TRANS - SW</b>								
1733099 5330 TRANSPORTATION OF	702,930	0	702,930	221,171.84	481,757.76	.00	100.0%	
1733099 5335 TRANSPORTATION-COM	12,000	0	12,000	.00	581.21	11,418.79	4.8%	
<b>1735013 STUDENT BODY - SW - FN ARTS</b>								
1735013 512070 MUSIC STAFF DUTI	3,000	0	3,000	70.00	.00	2,930.00	2.3%	
1735013 551086 AWARDS, OTHER, F	1,200	0	1,200	.00	.00	1,200.00	.0%	

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
01 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
1735013 551087 TRANS. & REGISTR	15,000	0	15,000	4,986.31	5,193.69	4,820.00	67.9%	
1735013 5526 FINE ARTS' EQUIP.	5,500	0	5,500	2,387.09	3,067.91	45.00	99.2%	
<b>1741099 O&amp;P - SW</b>								
1741099 511192 SALARIES CUSTODI	25,348	-25,348	0	.00	.00	.00	.0%	
1741099 513092 SALARIES CUSTODI	10,000	0	10,000	1,198.18	.00	8,801.82	12.0%	
1741099 5211 LIGHTS/POWER CENTR	7,000	1,799	8,799	8,271.90	3,897.02	-3,369.92	138.3%	
1741099 5214 HEATING FUEL, CENT	19,425	0	19,425	.00	19,425.00	.00	100.0%	
1741099 5341 TELEPHONES	20,000	0	20,000	8,891.77	10,100.72	1,007.51	95.0%	
1741099 5450 SUPPLIES CUSTODIAL	1,000	0	1,000	.00	.00	1,000.00	.0%	
1741099 5710 CUSTODIANS' MILEAG	2,000	0	2,000	.00	.00	2,000.00	.0%	
<b>1742099 MAINT OF PLANT - SW</b>								
1742099 511197 MAINTENANCE MECH	24,405	-24,405	0	.00	.00	.00	.0%	
1742099 511198 FACILITY DIRECTO	109,450	3,500	112,950	62,749.95	50,199.96	.00	100.0%	
1742099 511291 PART-TIME MAINT	0	24,893	24,893	13,829.40	11,063.52	.00	100.0%	
1742099 5129 OTHER STIPENDS	2,400	-2,363	37	.00	.00	37.40	.0%	
1742099 5262 EQUIPMENT REPAIRS	10,000	0	10,000	57.44	.00	9,942.56	.6%	
1742099 5263 EQUIP SVC CONTRACT	75,000	12,174	87,174	73,066.85	14,703.85	-597.00	100.7%	
1742099 5264 FIRE EXTINGUISHER	3,000	0	3,000	1,210.56	.00	1,789.44	40.4%	
1742099 5331 BUILDING SECURITY	30,000	0	30,000	.00	1,350.00	28,650.00	4.5%	
1742099 5430 BLDG REPAIRS/IMPRO	10,000	0	10,000	3,471.79	4,258.98	2,269.23	77.3%	
1742099 5480 TRUCK GAS & MAINT	15,000	0	15,000	4,669.28	1,787.46	8,543.26	43.0%	
1742099 5583 CUSTODIAL CLOTHING	0	2,363	2,363	2,551.65	.00	-189.05	108.0%	
<b>1755099 OTHER FIXED CHARGES</b>								
1755099 511190 CROSSING GUARDS	40,000	0	40,000	17,466.90	19,648.31	2,884.79	92.8%	
<b>1791008 PROGRAM W/MA PUBLIC SPED</b>								
1791008 5320 TUITION MASS. PUBL	12,020	0	12,020	.00	.00	12,020.00	.0%	
<b>1793008 PROGRAM W/NON-PUBLIC SPED</b>								
1793008 5322 TUITION, NON-PUBLI	218,982	0	218,982	22,850.64	28,407.35	167,724.26	23.4%	
<b>1794008 COLLABORATIVE PAYMENTS SPED</b>								
1794008 5321 TUITION, SPED COLL	295,424	0	295,424	113,548.54	181,876.88	-1.67	100.0%	

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
01 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
<b>1822011 PRINCIPAL - SR</b>								
1822011 511160 PRINCIPALS' SALA	235,875	6,503	242,378	134,654.55	107,723.64	.00	100.0%	
1822011 511184 SECRETARIES' SAL	79,416	-961	78,454	39,843.28	38,207.81	403.30	99.5%	
1822011 5344 POSTAGE, SWANSON R	600	0	600	500.00	.00	100.00	83.3%	
1822011 5421 PRINCIPALS' SUPPLI	3,000	0	3,000	147.83	.00	2,852.17	4.9%	
1822011 5422 PRINTING SUPPLIES	11,500	-3,500	8,000	2,025.08	1,341.50	4,633.42	42.1%	
1822011 5734 DUES, PRINCIPALS,	2,250	0	2,250	1,389.00	.00	861.00	61.7%	
1822011 5737 PRINC. PROF. DEVELOP	3,000	0	3,000	1,564.00	.00	1,436.00	52.1%	
<b>1823008 SWANSON RD. SCHOOL SPED</b>								
1823008 511170 SPED TEACHERS' S	437,055	-104,301	332,754	137,641.13	197,187.52	-2,074.71	100.6%	
1823008 511172 SPED ABA SWANSON	258,381	-232,770	25,611	10,381.21	15,229.44	.00	100.0%	
1823008 511179 SPED INSTR ASST.	189,924	-94,450	95,474	41,530.16	52,894.20	1,049.48	98.9%	
1823008 512070 SPED SUB TEACHER	6,500	0	6,500	256.05	.00	6,243.95	3.9%	
1823008 512079 SPED INSTR ASSIT	5,000	4,698	9,698	6,339.15	.00	3,358.42	65.4%	
<b>1823051 TEACH - SR - ELEM ED</b>								
1823051 5100 ELL TUTOR	45,618	-13,062	32,557	20,538.78	12,017.72	.00	100.0%	
1823051 511170 TEACHERS' SALARI	1,975,475	62,887	2,038,362	830,271.16	1,208,090.88	.00	100.0%	
1823051 511172 MATH PARAPROFESS	42,744	-26,157	16,586	4,655.49	11,930.82	.00	100.0%	
1823051 511173 VISUALLY IMPAIRE	26,635	-26,635	0	.00	.00	.00	.0%	
1823051 511179 INSTRUCTIONAL AS	46,769	-4,458	42,311	17,237.77	24,576.41	496.71	98.8%	
1823051 511180 SPECIALISTS SWAN	671,632	-49,793	621,839	252,249.96	369,589.28	.00	100.0%	
1823051 512070 TEA. SALARIES, S	38,000	0	38,000	6,284.08	.00	31,715.92	16.5%	
1823051 512079 INSTR. ASST. SUB	9,600	0	9,600	774.12	21,595.40	-12,769.52	233.0%	
1823051 512080 LONG TERM SUBSTI	0	8,590	8,590	7,839.67	.00	750.00	91.3%	
1823051 5126 TEACHER IN CHARGE	4,880	0	4,880	.00	.00	4,880.00	.0%	
1823051 5127 AFTER SCHOOL PROGR	11,000	0	11,000	.00	.00	11,000.00	.0%	
1823051 5128 TECHNOLOGY STIPEND	2,068	0	2,068	372.24	661.76	1,034.00	50.0%	
1823051 5129 OTHER STIPENDS SWA	21,449	7,069	28,518	11,733.12	12,568.23	4,216.81	85.2%	
1823051 5425 MUSIC SUPPLIES SWA	2,000	0	2,000	898.56	127.60	973.84	51.3%	
1823051 5440 PHYSICAL ED SUPPLI	2,000	94	2,094	2,094.25	.00	.00	100.0%	
1823051 5510 SUPPLIES, CLASSRM,	13,900	3,354	17,254	12,912.68	484.32	3,857.38	77.6%	
1823051 5514 504 SUPPLIES SWANS	750	0	750	67.97	.00	682.03	9.1%	
1823051 5518 ART SUPPLIES SWANS	2,000	51	2,051	1,974.92	76.45	.00	100.0%	
1823051 5521 AFTER SCHL PROGRAM	1,500	0	1,500	.00	.00	1,500.00	.0%	
1823051 5710 MILEGAE REIMB, TEA	100	0	100	.00	.00	100.00	.0%	

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99								
ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
<b>1825051 LIBRARY - SR</b>								
1825051 5587 LIBRARY SUPPLIES S	3,500	0	3,500	.00	.00	3,500.00	.0%	
<b>1826051 AUDIO/VISUAL - SR</b>								
1826051 5515 SUPPLIES, AUDIOVIS	4,000	0	4,000	.00	.00	4,000.00	.0%	
<b>1827054 GUIDANCE - SR</b>								
1827054 511176 GUIDANCE SALARIE	197,600	7,904	205,504	78,210.06	126,074.08	1,219.41	99.4%	
1827054 5511 GUIDANCE SUPPLIES,	2,250	0	2,250	502.91	.00	1,747.09	22.4%	
<b>1832099 HEALTH SVCS - SR</b>								
1832099 511185 SALARY, NURSE, S	141,230	61,731	202,961	83,821.60	117,414.32	1,725.00	99.2%	
<b>1841099 O&amp;P - SR</b>								
1841099 511192 SALARIES CUSTODI	152,090	10,900	162,990	92,794.38	70,195.32	.00	100.0%	
1841099 5211 LIGHTS/POWER SWANS	53,000	0	53,000	33,859.21	19,140.79	.00	100.0%	
1841099 5214 HEATING FUEL, SWAN	30,750	0	30,750	10,459.27	26,290.73	-6,000.00	119.5%	
1841099 5231 WATER, SWANSON ROA	10,000	0	10,000	2,479.98	7,520.02	.00	100.0%	
1841099 5232 SEWER USE CHARGE S	4,500	0	4,500	1,666.22	.00	2,833.78	37.0%	
1841099 5450 SUPPLIES CUSTODIAL	8,500	2,620	11,120	9,216.31	1,057.31	846.42	92.4%	
<b>1842099 MAINT OF PLANT - SR</b>								
1842099 5430 BLDG REPAIRS/IMPRO	23,000	5,865	28,865	26,557.91	7,928.14	-5,621.29	119.5%	
TOTAL GENERAL FUND	27,988,540	0	27,988,540	12,041,809.70	14,807,147.94	1,139,582.36	95.9%	
TOTAL EXPENSES	27,988,540	0	27,988,540	12,041,809.70	14,807,147.94	1,139,582.36		

# TOWN OF AUBURN



## YEAR-TO-DATE BUDGET REPORT

FOR 2022 99

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	27,988,540	0	27,988,540	12,041,809.70	14,807,147.94	1,139,582.36	95.9%

\*\* END OF REPORT - Generated by Cecelia Wirzbicki \*\*

Auburn Public Schools  
FY22 Budget Transfers - For SC Information and Approval  
January 14, 2022

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1122011-5344	2000	Bryn Mawr Postage	12.11		
1123051-5710	2000	Bryn Mawr Teacher Mileage		12.11	To cover overage in line
1423008-511179	2000	Pakachoag Sped Instructional Asst	50.35		
1423008-511172	2000	Pakachoag Sped ABA		50.33	To cover for a contractual obligation
1423051-511180	2000	Pakachoag Specialists		0.01	To cover overage in line
1425051-511178	2000	Media Tech		0.01	To cover overage in line
1523052-511170	2000	AMS Teachers' Salaries	1,105.00		
1523052-512080	2000	AMS Long Term Substitute		1,000.00	To cover cost of a necessary long term substitute
1527054-511176	2000	AMS Guidance Salaries		105.00	To cover for a contractual obligation
1542099-5430	4000	AMS Building Repairs	15,409.06		
1541099-5211	4000	AMS Lights and Power		15,000.00	To cover projected electrical costs through year
1541099-5450	4000	AMS Custodial Supplies		409.06	To cover for additional custodial supplies
1623053-511170	2000	AHS Teachers' Salaries	303.80		
1623008-511179	2000	AHS Sped Instructional Asst		303.80	To cover for a contractual obligation
1642099-5430	4000	AHS Building Repairs	16,709.18		
1641099-5211	4000	AHS Lights and Power		10,000.00	To cover projected electrical costs through year
1641099-5214	4000	AHS Heating		5,116.18	To cover projected heating needs through year
1641099-5450	4000	AHS Custodial Supplies		1,593.00	To cover for additional custodial supplies
1132099-511185	3000	Bryn Mawr Nurse Salary	107.50		
1432099-511185	3000	Pakachoag Nurse Salary		107.50	To cover for a contractual obligation
1723099-51119	2000	Salaries' Reserve	16,933.59		
1723099-511172	2000	Preschool Sped ABA		16,933.59	To cover additional Preschool ABA for student need.
1832099-511185	3000	SWIS Nurse Salary Line	1,725.00		
1732099-512085	3000	Nurse Salaries' Substitutes		1,725.00	To cover necessary Substitute Nursing coverage.
1791008-5320	9000	Tuition to Mass Schools	1.67		
1794008-5321	9000	Tuition to Sped Collaboratives		1.67	To cover overage in line
1823008-511179	2000	SWIS Sped Instructional Asst	1,049.48		
1823051-511179	2000	SWIS Instructional Assistants	496.71		
1827054-511176	2000	SWIS Guidance Salaries	528.52		
1823008-511170	2000	SWIS Sped Teachers' Salaries		2,074.71	To cover for a contractual obligation
1823051-512070	2000	SWIS Teacher Salaries' Subs	12,769.52		
1823051-512079	2000	SWIS Instructional Assts. Subs		12,769.52	To cover necessary Substitute coverage.

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Auburn Public Schools  
FY22 Budget Transfers - For SC Information and Approval  
January 14, 2022

Transfers Between Different Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1721008-512078	2000	Clinical Services	2,364.41		
1723008-511180	2000	Specialists	37,137.10		
1723010-5510	1000	District Wide Tech Supplies	1,660.52		
1723099-5119	2000	Salaries' Reserve	827.19		
1141099-5211	4000	Bryn Mawr Lights and Power		4,000.00	To cover projected electrical costs through year
1141099-5214	4000	Bryn Mawr Heating		2,000.00	To cover projected heating needs through year
1142099-5430	4000	Bryn Mawr Building Repair		1,011.00	To cover for additional building repair costs
1641099-5211	4000	AHS Heating Fuel		10,000.00	To cover projected heating needs through year
1714099-511182	1000	Payroll Business Assistant		4,415.94	To cover a contractual obligation
1721099-511184	3000	Athletic Director's Secretary		2,914.00	To cover a contractual obligation
1723010-5263	1000	Computer Tech Maintenance Contracts		1,871.12	To cover additional computer maintenance contracts
1741099-5211	4000	Central Lights and Power		3,369.82	To cover projected electrical costs through year
1742099-5263	4000	Equipment Service Contracts		597.00	To cover additional maintenance contracts
1742099-5583	4000	Custodial Clothing		189.05	To cover a contractual obligation
1841099-5214	4000	SWIS Heating Fuel		6,000.00	To cover projected heating needs through year
1842099-5430	4000	SWIS Building Repairs		5,621.29	To cover for additional building repair costs
1793008-5322	9000	Tuition Non Public Schools	20,497.70		
1733008-5333	3000	OOD Special Education Transp		20,497.70	To cover cost of Special Ed Transportation needed